

Request for Subsequent Local Workforce Development Area Designation

Name of Local Workforce Development Area:

CareerSource Okaloosa Walton

Name of Contact Person:

Michele Burns

Phone Number:

(850) 651-2315; Extension 2012

Title:

Executive Director

Email Address:

mburns@careersourceow.com

Date of Request:

April 11, 2024

Local workforce development areas that receive an initial designation will be granted a subsequent designation if, for the two most recent program years, the local workforce development area performed successfully and sustained fiscal integrity.

Performed Successfully

The term “Performed Successfully” means the local workforce development area met or exceeded the adjusted levels of performance for primary indicators of performance for the last two consecutive years for which data are available, and the local area has not failed the same individual measure for the last two consecutive program years. (Note: CSOW will not have to submit two complete years of adjusted performance. See the attached FloridaCommerce email.)

Sustained Fiscal Integrity

The term “Sustained Fiscal Integrity” means that the Secretary of Labor has not made a formal determination, during either of the last two consecutive years preceding the determination regarding such integrity, that either the grant recipient or the administrative entity of the local workforce development area has mis-expended funds provided.

LOCAL AREA LEVELS OF PERFORMANCE

For subsequent designation of local workforce development areas, the local area must include the local negotiated levels of performance and actual levels of performance for the two program years (PY) for which data are available prior to the program year for which designation is requested.

Name of Local Workforce Development Area:				
Measures	Negotiated	Actual	Negotiated	Actual
	PY: 21-22	PY: 21-22	PY: 22-23	PY: 22-23
Adult				
Employed 2 nd Quarter After Exit	94.2%	89.9%	94.2%	100.00%
Median Wages 2 nd Quarter After Exit	\$9,920	\$7,800	\$9,920	\$9,991
Employed 4 th Quarter After Exit	93.8%	97.00%	93.8%	81.30%
Credential Attainment Rate	84.8%	92.30%	84.8%	80.90%
Measurable Skill Gains	87.0%	92.50%	87.0%	88.90%
Dislocated Worker				
Employed 2 nd Quarter After Exit	61.1%	100.00%	61.1%	100.00%
Median Wages 2 nd Quarter After Exit	\$6,452	\$10,405	\$6,452	\$13,259
Employed 4 th Quarter After Exit	62.5%	100.00%	62.5%	80.00%
Credential Attainment Rate	82.7%	100.00%	82.7%	100.00%
Measurable Skill Gains	58.6%	80.00%	58.6%	100.00%
Youth				
Employed 2 nd Quarter After Exit	82.6%	54.10%	82.6%	0.00%
Median Wages 2 nd Quarter After Exit	\$3,759	\$3,108	\$3,759	\$0.00%
Employed 4 th Quarter After Exit	80.4%	75.00%	80.4%	56.70%
Credential Attainment Rate	71.3%	80.00%	71.3%	26.30%
Measurable Skill Gains	49.9%	33.30%	49.9%	62.50%
Wagner-Peyser				
Employed 2 nd Quarter After Exit	65.5%	66.50%	65.5%	65.70%
Median Wages 2 nd Quarter After Exit	63.9%	\$7,713	63.9%	\$7,774
Employed 4 th Quarter After Exit	\$5,375	65.10%	\$5,375	65.10%

COMMENTS: In reference to the "actual outcomes," in response to USDOL's Enhanced Desk Monitoring Review of Florida's Local Workforce Development Boards (LWDBs) program administration, Florida issued Administrative Policy 115 – Common Exit on June 9, 2021, to strengthen the state's expectations for the effective management of participant exits. This policy provided Local Workforce Development Boards (LWDBs) with the minimum requirements for the common exit of program participants for the Workforce Innovation and Opportunity Act, Wagner-Peyser and Trade Adjustment Assistance programs, and procedural guidance for the associated processes. Florida also issued service code guides and provided technical assistance to LWDBs about managing disengaged participant exits. This assistance instructed LWDBs to close any open activities or to create a final contact activity in PY2020 Q4 for all disengaged participants. As a result, Florida experienced a substantial increase of participant exits in PY2020 Q4 when compared to the following and prior quarter(s). This increase affects PY2021 Q4 through PY2022 Q3 reporting for the primary indicators of performance Entered Employment Rate 2nd Quarter After Exit and Median Earning 2nd Quarter After Exit. This increase also affected PY2022 Q2 through PY2023 Q1 Enter Employment Rate 4th Quarter After Exit and Credential Attainment Rate.

CERTIFICATION AND APPROVAL OF REQUEST

By signing below, the local workforce board chairperson and chief local elected official certify that the local area has performed successfully and sustained fiscal integrity for subsequent designation of the existing local area.

Local Workforce Development Board Chairperson	
Name: Scott Seay	
Signature: <i>Scott Seay</i>	
Date: 04/11/2024	

Chief Local Elected Official	
Name:	County:
Signature:	
Date:	

Chief Local Elected Official	
Name:	County:
Signature:	
Date:	

Chief Local Elected Official	
Name:	County:
Signature:	
Date:	

Chief Local Elected Official	
Name:	County:
Signature:	
Date:	

Chief Local Elected Official	
Name:	County:
Signature:	
Date:	

Chief Local Elected Official	
Name:	County:
Signature:	
Date:	

The completed request and certification page(s) must be submitted to: LWDBGovernance@commerce.fl.gov.

Attachment

FloridaCommerce Email: Subject: WIOA - Clarifying Guidance: Local Workforce Area Designation and Local Workforce Development Board Composition and Certification Update; Dated: Thu 4/11/2024 9:25 AM.

SIGNATURE CERTIFICATE



REFERENCE NUMBER

36410692-1BCF-4D79-B3E8-4F62F5632147

TRANSACTION DETAILS

Reference Number

36410692-1BCF-4D79-B3E8-4F62F5632147

Transaction Type

Signature Request

Sent At

04/11/2024 12:29 CDT

Executed At

04/11/2024 14:04 CDT

Identity Method

email

Distribution Method

email

Signed Checksum

6f0100423785908d7020c4e04681a071f136a39c98a8a299f3edbf2e582247e5

Signer Sequencing

Disabled

Document Passcode

Disabled

DOCUMENT DETAILS

Document Name

Local Area Designation request form 2024

Filename

Local_Area_Designation_request_form_2024.pdf

Pages

3 pages

Content Type

application/pdf

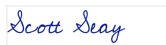
File Size

948 KB

Original Checksum

2578bd6ec94ea39ad2e3de4f7ae0804bcfa28b010093d4c8ac3af0c3556a076d

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Scott Seay</p> <p>Email sseay@chelco.com</p> <p>Components 2</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum f9bc35b6e48a161a2540830048bd8d4da6e3d6755393f825f4629cb753a24a67</p> <p>IP Address 192.82.48.10</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID 50292F7A</p>	<p>Viewed At 04/11/2024 13:59 CDT</p> <p>Identity Authenticated At 04/11/2024 14:04 CDT</p> <p>Signed At 04/11/2024 14:04 CDT</p>

AUDITS

TIMESTAMP	AUDIT
04/11/2024 12:29 CDT	Sue Berntsen (sberntsen@careersourceow.com) created document 'Local_Area_Designation_request_form_2024.pdf' on Microsoft Edge via Windows from 68.99.56.10.
04/11/2024 12:29 CDT	Scott Seay (sseay@chelco.com) was emailed a link to sign.
04/11/2024 13:59 CDT	Scott Seay (sseay@chelco.com) viewed the document on Chrome via Windows from 192.82.48.10.
04/11/2024 14:04 CDT	Scott Seay (sseay@chelco.com) authenticated via email on Chrome via Windows from 192.82.48.10.
04/11/2024 14:04 CDT	Scott Seay (sseay@chelco.com) signed the document on Chrome via Windows from 192.82.48.10.

From: [FloridaCommerce Information](#)
To: [LWDB Subrecipients Only](#)
Cc: [Moore, Keantha B.](#); [Robinson, Dee](#); [Brown, Shawn D.](#); [Potts, Isabelle](#); [Nelson, Christa](#)
Subject: WIOA - Clarifying Guidance: Local Workforce Area Designation and Local Workforce Development Board Composition and Certification Update
Date: Thursday, April 11, 2024 9:24:57 AM
Attachments: [image005.png](#)
[image006.png](#)
[image007.png](#)

Partners,

This email serves as a follow-up to the information provided in the below communication on March 26, 2024, regarding local workforce development area (LWDA) designation and local workforce development board (LWDB) composition and certification.

LWDBs planning to submit a request for designation as a new LWDA are required to submit their request before close of business on May 6, 2024. There may be certain variables that impact a LWDB's ability to meet the deadline such as LWDB, consortium, or county commission meetings date conflicts or, in the case of consolidating or realigning boards, the timing of finalizing LWDB member appointments and/or having new, executed interlocal agreements in place. In this situation, LWDBs should submit the request with as much information as possible by the deadline. If all other requirements are satisfied, the Florida Department of Commerce (FloridaCommerce) will recommend a conditional approval to the CareerSource Florida Board of Directors and provide the appropriate LWDBs with additional time to submit the remaining items.

For requests for subsequent LWDA designations, FloridaCommerce will not have two complete years of adjusted performance data available for this review cycle. LWDBs should provide the two most recent years of performance data in the request. LWDBs may note the performance data being provided is actual performance and not the adjusted performance as required on the Request for Subsequent Local Workforce Development Area Designation form. A "performed successfully" determination by FloridaCommerce will be withheld until the conclusion of Program Year 2025-2026.

If you have any questions, please contact the LWDB Governance Team at LWDBGovernance@commerce.fl.gov.

Please share with the appropriate staff.

Thank you.

FloridaCommerce Information
Bureau of One-Stop and Program Support
Division of Workforce Services

Florida Department of Commerce
www.FloridaJobs.org

FLORIDACOMMERCE



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